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### POPDHH REQUEST FOR TECHNOLOGY LOAN

Contact Person' Name and Title: \_\_\_\_\_

Email and Phone Number: \_\_\_\_\_

Student's Name: \_\_\_\_\_ Grade: \_\_\_\_\_

School District: \_\_\_\_\_ School Name: \_\_\_\_\_

School Phone: \_\_\_\_\_ Address: \_\_\_\_\_

Purpose of rental: \_\_\_\_\_

#### Equipment requested

- iPad                       MacBook Laptop                       Interact—AS
- Other (i.e. lab of devices for a workshop, subject to availability) \_\_\_\_\_

#### Liability Agreement

I, \_\_\_\_\_, School/District Administrator at the above-mentioned School District, shall be responsible for this equipment and understand/accept the conditions listed below. Detailed checklist of equipment, login instructions, and a full list of terms and conditions will be provided when the loan is shipped.

- Equipment stays in a secure location on school property
- School insurance covers theft or loss of property
- Damage to equipment is borne by your school district; this includes loss/damage to the hardware as well as breakage or loss of accessories included in the loan.
- POPDHH will cover software malfunction costs
- District will pay for return of equipment shipping costs with additional insurance
- The iPads and MacBook laptops must be returned before the end of school year.
- Interact – AS can only be loaned for 4 weeks.

Administrator's Signature: \_\_\_\_\_ Date: \_\_\_\_\_